



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE, SRUNGAVARAPU KOTA
Name of the head of the Institution	Dr. T. Radha Krishna
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08966266046
Mobile no.	9440315794
Registered Email	skota.jkc@gmail.com
Alternate Email	radhakrishna.0407@gmail.com
Address	Near Punyagiri Temple, Srungavarapu Kota, Vizianagaram District
City/Town	Srungavarapu Kota
State/UT	Andhra Pradesh
Pincode	535145

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Dr. S. Rama Krishna Rao																						
Phone no/Alternate Phone no.			08966266046																						
Mobile no.			7702804499																						
Registered Email			srkrishna55@gmail.com																						
Alternate Email			skota.jkc@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://gdcskota.ac.in/userfiles/Submitted%20AQAR%20for%202016-17.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://gdcskota.ac.in/userfiles/AU_Calendar_2017-18.jpg																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.03</td> <td>2007</td> <td>10-Feb-2007</td> <td>09-Feb-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.18</td> <td>2014</td> <td>24-Sep-2014</td> <td>23-Sep-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.03	2007	10-Feb-2007	09-Feb-2012	2	B	2.18	2014	24-Sep-2014	23-Sep-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.03	2007	10-Feb-2007	09-Feb-2012																				
2	B	2.18	2014	24-Sep-2014	23-Sep-2019																				
6. Date of Establishment of IQAC			10-Jul-2007																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																							

Training Program on Disaster Management and Fire Safety	15-Feb-2018 18	50
Orientation on Job Skills to the students	25-Aug-2017 2	105
Awareness on Personal Health and Hygiene in the adopted villages	15-Aug-2017 2	67
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional Infrastructure	Component 7	RUSA	2017 365	3500000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Successfully submitted the utilization of funds letter to RUSA for the first installment and subsequently got approved by RUSA and successfully received Rs.35 Lakhs as the second instalment out the total fund of Two Crores for New Construction and Renovation under Component 7. 2) Conducted awareness programs in the adapted villages with the students regarding Personal Health and Hygiene in the wake of Dengue and other Seasonal fevers. 3) Conducted rallies and awareness campaigns on girl child literacy. 4) Extended cooperation and assistance to the local Revenue and Police departments whenever needed by providing the services of NCC Cadets and NSS Volunteers

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

26-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution is affiliated to Andhra University, Visakhapatnam. The curricular plan designed by the University and placed in its official website is followed by our institution. Simultaneously our IQAC prepares an action plan for additional inputs and extra-curricular activities in the beginning of the academic year. We are also governed by AP State Government through our Commissionerate of Collegiate Education Andhra Pradesh and implement their instructions from time to time. Our authorities annually conduct Academic Audit to inspect the quality aspects followed by the institutions and assess the standard of the institution. The senior academic advisors deputed by APCCE verify all academic aspects and offer valuable suggestions which enable the institutions to improve their functionality to secure a better rank in the next NAAC assessment.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Analytical Skills and Job Skills Training	0	01/07/2017	35	Employability	Analytical and Soft Skills
Soft Skills and Communication Skills	0	Nil	35	Employability	Soft Skills and Analytical Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/07/2017
BCom	NIL	01/07/2017
BSc	NIL	01/07/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HISTORY, ECONOMICS AND POLITICAL SCIENCE	01/07/2017
BCom	GENERAL	01/07/2017
BSc	MATHEMATICS, PHYSICS, CHEMISTRY	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	60	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
HUMAN VALUES AND PROFESSIONAL ETHICS	01/07/2017	50
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HISTORY, ECONOMICS AND POLITICAL SCIENCE	Nil
BCom	GENERAL	Nil
BSc	MATHEMATICS, PHYSICS AND CHEMISTRY	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Undoubtedly, the feedback system helps the teachers to know their lapses, if any, subsequently improving their teaching/counselling skills. Basing on that, they can classify the students into slow, medium and fast learner groups to have a better teaching-learning process. They could also identify the topics in which many students face a difficulty so that they can explore and invent better teaching techniques in those particular topics to make the learning process simpler. The students also express their true opinions on the institution and teachers because the feedback system is anonymous. The Administration, in turn, could focus on the things on priority basis and could make the campus environment student-friendly and supportive.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HISTORY, ECONOMICS AND POLITICAL SCIENCE	60	29	23
BCom	GENERAL	60	20	13
BSc	MATHEMATICS, PHYSICS, CHEMISTRY	40	22	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	208	Nil	8	Nil	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Number of smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
10	10	3	1	Nil	Nil
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There are 9 classes in the institutions and one teacher per class acts as the Class Councilor and he/she takes the responsibility for students attendance, supervision of collection of admission and examination fees, supervision of assignment works in all subjects, personal grievances, medical and health monitoring, participation in extra-curricular activities etc. for his/her concerned class students during that academic year.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
208	10	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	10	1	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Lecturer	NIL
2018	NIL	Lecturer	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HEP	1	30/04/2018	27/06/2018
BA	HEP	2	20/04/2018	18/06/2018
BA	HEP	3	23/03/2018	21/05/2018
BCom	Gen	1	30/04/2018	27/06/2018
BCom	Gen	2	20/04/2018	18/06/2018
BCom	Gen	3	23/03/2018	21/05/2018
BSc	MPC	1	30/04/2018	27/06/2018
BSc	MPC	2	20/04/2018	18/06/2018
BSc	MPC	3	23/03/2018	21/05/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All the Internal and Practical examinations are conducted strictly adhering to the guidelines by the central examination cell of the college as per the time line given by the Andhra University and the marks are uploaded in the University website by the examination cell within the stipulated time. The examination reforms are prescribed and governed by the University. The IQAC reviews the internal evaluation process continuously and gives suggestions regarding the identification of slow-learners through counseling and consequently conducting remedial classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by Andhra University well in advance before the academic year and scrupulously followed by our institution. The dates of fee collection, conduct of internal, practical and theory examination for every semester are strictly adhered to the Academic Calendar of the university. The changes made by the University, if any, are also followed as per the instructions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcskota.ac.in/userfiles/2017-18%20Results.xlsx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	HISTORY, EC ONOMICS, POLITICAL SCIENCE	15	15	199
BCom	BCom	GENERAL	10	5	50
BSc	BSc	MATHEMATICS, PHYSICS, CHEMISTRY	9	5	56

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdcskota.ac.in/block.php?type=feedback&id=8>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	31/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/03/2018	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/03/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	0
International	NIL	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
NIL	NIL	NIL	2017	0	NIL	Nil
NIL	NIL	NIL	2018	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2017	Nil	9	NIL
NIL	NIL	NIL	2018	Nil	9	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	15	29
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	12/06/2017	30/04/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/04/2018	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.8	0.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<u>View File</u>	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5584	600000	Nil	Nil	5584	600000
Reference Books	2216	400000	Nil	Nil	2216	400000

e-Journals	150	Nil	Nil	Nil	150	Nil
CD & Video	30	6000	Nil	Nil	30	6000
Library Automation	1	50000	Nil	Nil	1	50000
Digital Database	1	10000	Nil	Nil	1	10000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/04/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	46	15	0	0	0	0	0	0	30
Added	0	0	0	0	0	0	0	0	0
Total	46	15	0	0	0	0	0	0	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
MANA TV	http://gdcskota.ac.in/support-service-overview.php?service=2

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	3	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for maintaining and utilizing these support
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facilities are as per the rules and guidelines framed by the State Government of Andhra Pradesh and Commissionerate of Collegiate Education AP. Some of the important guidelines and notices are displayed in the college office notice boards.

<http://gdcskota.ac.in/page.php?type=about&id=profile-of-the-college>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST/BE WELFARE SCHOLARSHIPS	200	800000
Financial Support from Other Sources			
a) National	0	Nill	0
b) International	0	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Communication Skills and Analytical Skills	35	30	8	2
2018	Soft Skills and Employability Training	35	30	12	4
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	3	18	6
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	B.Com	Commerce	Andhra University	M.Com
2017	1	BSc	Chemistry	Vivekananda PG College	MSc
2017	1	BA	Economics	Andhra University	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
GMAT	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Eenadu Cricket Cup	District	17
Inter College Volley Ball	Town	14
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	nil	National	Nil	Nil	nil	nil
2018	nil	International	Nil	Nil	nil	nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The CPDC (college planning and development council) , Discipline Committee, Anti - Ragging Cell, NSS Unit, NCC Unit, Women Empowerment Cell, Grievance and Redressal Cell, Eco-Club, Youth Red Cross and other committees of the college consists a good number of students in their composition. The students are allowed to freely express their concerns and opinions in all the academic and administrative events. The welcome and farewell functions, Teachers day, annual day celebrations are entirely organized by student committees under the positive supervision of the Principal and Faculty.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration is decentralized with the help of various committees formed by the faculty and students like Admission Committee, Examination Committee, CPDC, UGC Committee, IQAC Committee, Women Empowerment Cell Steering Committee, Grievances and Redressal Cell Committee, Youth Red Cross Committee, Anti-Ragging Cell Committee etc. All these committees fulfil their specific tasks in stipulated time. The Conveners of those committees submit their reports to the Principal. Based on the reports, at monthly meeting review, resolutions are made accordingly. The IQAC and CPDC committees have exercised on the priorities of the institution for proper and fruitful utilization of the amount of Two Crores rupees which was sanctioned by RUSA under component 7.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The faculty visited the nearby villages and feeder colleges, interacted with the aspiring students and their parents, explained the merits of the institution for improving the enrollment. They also made the admission procedure simpler by doing certificate verification and effective

	counseling at the time of admission.
Curriculum Development	As the institution is an affiliated college to Andhra University, we must follow the curricular plan prescribed by the University. Within the limitations, the faculty are allowed to include some additional inputs to improve the reception of content by the students.
Teaching and Learning	The faculty members are encouraged to use ICT tools and e-resources to cater the needs of new age generations for a better understanding.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	Both internal and external examinations along with practical examinations are strictly conducted as per the University norms and the marks are posted in the University web portal in the stipulated time.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	Nil
2018	nil	nil	nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Faculty Forum	Hands on Training on ICT Tools	26/06/2017	28/06/2017	9	Nil
2018	Faculty Forum	e-Office	21/02/2018	23/02/2018	5	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	01/06/2017	31/05/2018	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Health Scheme, AP Government Life Insurance, Group Insurance Scheme, General Provident Fund, Contributory Pension Scheme	Employee Health Scheme, AP Government Life Insurance, Group Insurance Scheme, General Provident Fund, Contributory Pension Scheme	BC Welfare, SC Welfare and ST Welfare Scholarships, Reimbursement of Tuition Fees

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As this institution is run by State Government of Andhra Pradesh and monitored by Commissionerate of Collegiate Education AP, every year CCEAP conducts Academic and Administrative Audit and inspects both curricular and financial aspects. Also in 2016-17, an audit was conducted by advisors deputed by CCEAP and they expressed satisfaction about the governance in all categories and awarded the institution with A grade.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	COMMISSIONERATE OF COLLEGIATE EDUCATION AP	Yes	IQAC
Administrative	Yes	COMMISSIONERATE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Most of the parents of our students belong to poor and illiterate classes and hence they could not offer financial support to the institution. But they actively participated in the PTA meetings and gave valuable suggestions. 2) The PTA discussed the transportation and mid-day meal issues and proposed some resolutions. 3) The parents are advised not to discontinue their children education for the sake of temporary daily labor works

6.5.3 – Development programmes for support staff (at least three)

1) The staff members are encouraged to procure higher qualifications. 2) The staff members are encouraged to participate in Office Procedures and Meetings at District Training Centre on On Duty basis 3) The staff members are encouraged to participate in knowledge enhancement programs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The suggestions given by Peer Team of NAAC Cycle-2 have been discussed in IQAC and CPDC meetings for a timely execution. 2) The deficiencies of the infrastructure have been identified and the institution prepared a DPR and submitted to RUSA for financial assistance under Component 7 (New Constructions and Renovation) 3) The institution prepared an plan of action to improve the enrollment number. and the Principal and faculty have interacted with the heads and prominent persons of nearby villages.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Equality Day	26/08/2017	26/08/2017	16	45
Awareness program on Girl Child Literacy and Women Health	24/11/2017	24/11/2017	18	84

International Women's Day	08/03/2018	08/03/2018	16	24
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	1
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HUMAN VALUES AND PROFESSIONAL ETHICS	01/07/2017	provided study material, conducted classes, conducted awareness programs and organized assignments and examinations
Environmental Science	15/06/2017	provided study material, conducted classes, conducted awareness programs and organized assignments and examinations

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vanam Kosam Manam - awareness program on environment	20/07/2017	20/07/2017	60
Pledge for National Integration	23/08/2017	23/08/2017	78
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) As a routine, this year also institution organized Swatch Week four times and made the campus clean and green 2) The institution conducted plantation program named Vanam Kosam Manam with the collaboration from local Forest Department Officials and planted nearly 100 saplings. 3) We also conducted Dengue Mosquito Awareness Campaign in the three adopted villages. 4) We have also conducted awareness programs and rallies about Cashless Transactions - Digital India in the adopted villages. 5) The NCC and NSS units conducted awareness campaigns for Blood Donation, AIDS, Rain water harvesting etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) As the institution has adopted three nearby rural villages, our students conducted awareness campaigns on the issues such as Importance of Literacy, Population Control, Voter Enrollment, Gender Equality, Personal Hygiene, Dengue and Viral Fever Care etc. many times a year and also identified the common problems of the villagers and brought them to the notice of the local Panchayat and Revenue departments and could successfully got resolved some of them. 2) The college is located at the foot of a popular temple called Punyagiri Shiva Temple and our NCC and NSS units jointly offer assistance to the local Police Department by attending Bandobust duties, offering water and food packets to the pilgrims during holy days when the pilgrim turnout is very heavy. The Revenue Department recognized their valuable services and issued certificates to them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcskota.ac.in/support-service-overview.php?service=12>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is located in sprawling campus of 15 acres in a lush green, serene and forest like environment and 3 km away from the buzzing town at a hill foot. It makes the teaching - learning processed very focused and peaceful. Most of our students hail from remote Tribal Villages and they are very innocent, poor yet honest and most of them are first generation literates in their families. Hence we know their priorities and we prefer to teach them employment opportunities along with the regular curriculum. We also focus on the facilities provided by the Government for their uplift and help them to utilize properly. We also inform them the job opportunities available as per their abilities and interests in right time. This process makes us proud and satisfied.

Provide the weblink of the institution

<http://gdcskota.ac.in/userfiles/Distinctiveness%20of%20the%20Institution.pdf>

8.Future Plans of Actions for Next Academic Year

In the joint meeting with the stake holders convened by IQAC and CPDC, the following resolutions are made. 1) To enrich the infrastructural facilities like additional class rooms, digital class rooms and additional furniture with the RUSA funds sanctioned to the college. 2) To increase the student enrollment and the number of female students in particular. 3) To request the Government for the sanction of dedicated hostels for boys and girls separately within the campus. 4) To request the higher authorities to fill the vacant posts in the college. 5) To request once again the higher authorities for the sanction of a Computer Center

with internet connectivity. 6) To conduct/participate more Job Drives on/off the campus and establish MoUs with the neighboring industries for employment. 7) To request the higher authorities and charity agencies for providing free mid-daymeal for the students.